

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

#### CDBG

Applications for the CDBG program were accepted March 1, 2016. Fourteen were submitted and seven were withdrawn. Three of the withdrawn applications were planning grant requests, which staff declined to consider because of eligibility requirements and pending response on the Wyoming CDBG program by CPD.

Each project must meet one of the CDBG program's National Objectives:

1. Benefit to low -to moderate-income persons. Aid in the prevention or elimination of slums or blight. Activity designed to meet community development need having a particular urgency.

Awards are contingent on satisfactory execution and administration of previous grants or loans by an applicant. Other contingencies, if any, are spelled out in the project descriptions. The 2016 projected awards for the funding was 3 public facility projects totaling \$1,167,000 and 2 community facilities grants totaling \$604,000 (assisting approximately (assisting approximately 694 persons and 3,771 households), 2 elimination of slum and blight projects totaling \$1,000,000 (assisting approximately 894 persons)

WCDA has pledged to use its HOME and NSP funding to provide safe and decent housing for low, very low and extremely low income households. For the year 2016, WCDA completed one single family rental unit and completed 22 homes that were sold to qualified low and very low income families. For the past couple of years much of WCDA's HOME funding has been invested in the purchase, rehabilitation and sale of single family homes. The homes that WCDA has purchased for rehabilitation are the worst of the worst and require hazard testing, mitigation of all hazards which includes lead base paint, mold, methamphetamines, radon and asbestos. This is an extensive process but the end result is safe and decent housing and improved neighborhoods. This priority stemmed from the NSP program and because that program was so successful in Wyoming, WCDA opted to continue it using our HOME funds. In the last 2 years we have also provided funding for 6 multi-family rental projects all of which are either under construction or in lease up and will be completed in 2017.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CDBG Child Care Loan Program	Non-Housing Community Development		Jobs created/retained	Jobs	3	0	0.00%			
CDBG Child Care Loan Program	Non-Housing Community Development		Businesses assisted	Businesses Assisted	5	0	0.00%			
CDBG Economic Development	Economic Development	CDBG: \$0	Jobs created/retained	Jobs	15	0	0.00%	5	0	0.00%
CDBG Elimination of Slum and Blight	Non-Housing Community Development	CDBG: \$1000000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		859	39854	4,639.58%
CDBG Elimination of Slum and Blight	Non-Housing Community Development	CDBG: \$1000000	Buildings Demolished	Buildings	3	3	100.00%			

CDBG Housing Infrastructure	Affordable Housing		Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	48	0	0.00%			
CDBG Planning	Affordable Housing Planning		Other	Other	570	0	0.00%	4	0	0.00%
CDBG Public Facilites	Non-Housing Community Development	CDBG: \$624974	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	694		326	698	214.11%
CDBG Public Facilites	Non-Housing Community Development	CDBG: \$624974	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		10	0	0.00%
CDBG Public Facilites	Non-Housing Community Development	CDBG: \$624974	Other	Other	3	0	0.00%			

CDBG Public Facilities- Accessibility	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15000	33509	223.39%			
CDBG Public Infrastructure	Affordable Housing Non-Housing Community Development	CDBG: \$1167229	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		4200	3771	89.79%
CDBG Public Infrastructure	Affordable Housing Non-Housing Community Development	CDBG: \$1167229	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	500	0	0.00%			
ESG-Emergency Shelter	Homeless		Homeless Person Overnight Shelter	Persons Assisted	37500	0	0.00%			
ESG-Homeless Prevention	Homeless		Homelessness Prevention	Persons Assisted	250	0	0.00%			
ESG-Supportive Services	Homeless		Other	Other	17500	0	0.00%			
Homeownership Assistance	Affordable Housing		Direct Financial Assistance to Homebuyers	Households Assisted	20	0	0.00%			

HOPWA	Non-Homeless Special Needs		Other	Other	825	0	0.00%			
Non-homeless special needs	Non-Homeless Special Needs		Other	Other	230	107	46.52%			
NSP - Rehab of Existing Owner Units	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	53	91	171.70%			
Owner 51-80% Median Family Income	Affordable Housing	HOME: \$1468071	Homeowner Housing Added	Household Housing Unit	303	1072	353.80%	23	8	34.78%
Owners 0-30% Median Family Income	Affordable Housing		Homeowner Housing Added	Household Housing Unit	5	6	120.00%			
Owners 31-50% Median Family Income	Affordable Housing	HOME: \$271865	Homeowner Housing Added	Household Housing Unit	65	259	398.46%	4	14	350.00%
Renters 31-50% of Median Family Income	Affordable Housing	HOME: \$1794309	Rental units constructed	Household Housing Unit	335	211	62.99%	67	0	0.00%
Renters 31-50% of Median Family Income	Affordable Housing	HOME: \$1794309	Rental units rehabilitated	Household Housing Unit	0	0		3	1	33.33%
Renters 51-80% of Median Family Income	Affordable Housing	HOME: \$1794309	Rental units constructed	Household Housing Unit	25	4	16.00%	5	0	0.00%

Renters-0-30% of Median Family Income		HOME: \$108746	Rental units constructed	Household Housing Unit	100	211	211.00%			
Renters-0-30% of Median Family Income		HOME: \$108746	Rental units rehabilitated	Household Housing Unit	0	0		20	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Overall, WCDA's highest priority for HOME expenditures is to provide housing for our citizens. As we are now into the 4th year of the strategic plan, the accomplishments have played out somewhat differently than expected. As the numbers show, in some areas WCDA is way ahead of our goals and in some ways we haven't met the goals. When the strategic plan was written, much of our HOME funding was used as gap financing with Tax Credits to produce multi-family rental housing. A couple of years into the plan, developers ceased requesting these HOME funds due to higher syndication rates for Tax Credits. At this time WCDA had to shift gears and began our program to purchase, rehabilitate and sell to homebuyers. We believe we will come very close to meeting our goals by the end of the 5th year of the strategic plan.

CDBG funds are awarded in accordance with the annual action plan and community needs. CDBG funds were allocated mainly for public facilities and public infrastructure. There are few other funding sources for these type of projects. With the declining economy in Wyoming communities will see less funding and the cutting of some state funded programs. As staff works on the next five-year consolidated plan, workforce and elderly housing will likely be a priority. The economic development projects have proven to be very challenging to administer. Staff will continue educating communities on how to manage economic development projects.

The WBC projects need in the 5 year consolidated plan. Many different types of applications are submitted for the CDBG funding and the WBC is not able to access some of the needs that arise around the state and review all applications received.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA	ESG
White	0	16	0	0
Black or African American	0	0	0	0
Asian	0	0	0	0
American Indian or American Native	0	3	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
<b>Total</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>0</b>
Hispanic	0	6	0	0
Not Hispanic	0	13	0	0

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

WCDA - The information listed on the table above does not match the Summary of Accomplishments report that we printed from IDIS or the total homes sold because the race category options are not the same for both reports. There were also 3 other homes sold, the race for 1 household was Black/African American & White and the race for 2 households was Other multi-racial.

CDBG did not fund any projects where ethnicity was reported (no community or public facilities projects that tracked this).

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		5,595,420	2,901,904
HOME		11,866,824	6,281,116
HOPWA		215,585	
ESG		602,000	

Table 3 – Resources Made Available

### Narrative

No adjustments were made to the HOME resources available table

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The state has no racial or ethnic concentrations, i.e. no racial or ethnic minority which is greater than 10% of the State population. Therefore, none of the programs allocates resources geographically, but consider applications from all over the state based on their need, urgency, seriousness, integrated effort, ability to create jobs and the greatest benefit to the citizens of Wyoming as a whole.



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

None of WCDA's completed 2016 projects required the use of Match and all projects were completed using only HOME funding.

CDBG does not require matching funds. The matching cash, in-kind, other grants and loans was \$1,553,000.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	10,802,491
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	10,802,491
4. Match liability for current Federal fiscal year	408,267
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	10,394,224

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
43,279	1,785,401	1,980,436	0	443,999

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 – Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	141	23
Number of Special-Needs households to be provided affordable housing units	28	0
<b>Total</b>	<b>169</b>	<b>23</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	134	0
Number of households supported through Rehab of Existing Units	20	23
Number of households supported through Acquisition of Existing Units	15	0
<b>Total</b>	<b>169</b>	<b>23</b>

Table 12 – Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

WCDA's HOME program did not meet the goal for production of new units as none of our new construction rental projects were completed in 2016. We currently have 6 projects that are either under construction or just recently leased up and these projects should be completed in IDIS in 2017. WCDA also has 19 homes that we are currently in the process of rehabilitating that will be sold to qualified buyers upon completion.

### Discuss how these outcomes will impact future annual action plans.

WCDA will continue to use any HOME funding received to promote the new construction or rehabilitation of existing units to provide safe and decent housing for low, very low and extremely low income households. Should the HOME program be discontinued we will continue to use all of our

program income to provide this housing and we will be using our funding from the National Housing Trust Fund to provide housing for extremely low income households.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	2
Low-income	0	14
Moderate-income	0	7
<b>Total</b>	<b>0</b>	<b>23</b>

**Table 13 – Number of Persons Served**

### **Narrative Information**

No CDBG housing projects this program year.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

ESG-The annual Point-in-Time Count was used as a method of identifying homeless populations. Referral information was provided to the unsheltered persons who were counted. Ongoing efforts are conducted year-round through street outreach to assess and meet individual needs.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Wyoming has gained knowledge of its homeless population from the PIT count. Our numbers grew in the 2015 and 2016 counts. Accurate PIT counting shows us what is needed for effective emergency shelter and transitional housing.

ESG funds traditional emergency homeless shelters in the highly populated areas of Cheyenne, Casper, Gillette, Jackson and Laramie. Shelters are generally well aware of the homeless populations in their areas. They reach out to help these individuals as they are able and have funding. Collaboration with the CoC has begun to identify under- and unserved areas and agencies in areas that can address shelter needs.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The HOPWA program documents housing status during the annual application process and is tracked in CAREWare, the programs client database. Less than one percent of our enrolled clients are homeless or chronically homeless. If homelessness is identified the case manager works with local agencies to find the best available option to house the client as soon as possible.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

## **recently homeless from becoming homeless again**

Rapid Re-Housing programs have helped immensely in getting individuals and families relocated from homeless situations into permanent housing in a timely manner. Being able to provide wrap around services for long term with case management helps to provide the support necessary for them to be successful. Ten agencies applied for and received funding for Rapid Re-Housing and Homeless Prevention in 2015. Almost twice as much funding was requested for homeless prevention funds than rapid re-housing, which is taken as a positive step in helping the about-to-be-homeless.

CoC - The CoC focuses on the chronically homeless using HUD criteria and has moved forward the Housing First program and permanent supportive housing. CoC works through funded agencies to develop/provide more housing units for Housing First, including supportive services.

Agencies in Rock Springs, Casper and Gillette began small Housing First pilot programs in 2015. It is the state's first attempt to implement this program to end chronic homelessness. The agencies have begun to see some small successes with their programs. This will hopefully encourage an expansion into other areas of the state.

DFS staff has reached out to the state HUD representative to inform HUD that incorrect data entered into the HMIS system was all that was available at this time. The DFS staff did not want to enter incorrect information into IDIS and requested assistance. No assistance was received so no information was entered for the 2016 CAPER.



## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

CDBG does not fund public housing at this time. The WBC has developed a housing toolbox. The toolbox will help communities successfully address common struggles by developing tools and a team that can provide resources, information and a map leading to action. The toolbox has been developed by Public Housing Authorities, USDA Rural Development, UW Cooperative Extension, Volunteers of America, Wyoming Housing Network, Wyoming Association of Municipalities, Wyoming Economic Development Association, Wyoming Family Home Ownership Program, Wyoming Association of Realtors, WCDA, Wy. chapter of the National Housing and Re-Development Officials, Wyoming Real Estate Commission and the local HUD representative.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

### **Actions taken to provide assistance to troubled PHAs**

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

In an effort to eliminate barriers to affordable housing WCDA has incorporated into the scoring process available points if a project is located in a community that is also actively seeking ways to reduce barriers to affordable housing. Building projects in our very small rural towns has always been difficult as it creates a heavy financial burden on developers. WCDA has been working with small towns to try and get their support by alleviating some of the property tax burden and license and hook-up fees. This seems to be successful as we have had 7 HOME/Tax Credit projects place in service in small towns in the last few years.

The WBC's work on the housing toolbox will address some of these issues as well as others through the stakeholders involved in that effort. See the WBC website for additional information ([www.wyomingbusiness.org/content/community-toolbox.](http://www.wyomingbusiness.org/content/community-toolbox.))

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Most of our underserved households live in our very small rural towns. As noted above, WCDA does award extra points for an application for funding that is willing to construct or rehabilitate existing units in rural areas. This has spurred developers to produce more affordable housing in rural areas.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

On a daily basis, the WCDA Compliance Officer is in contact with our Non-profit social service housing providers, such as; The Self Help Center, Northern WY Mental Health Center, Pioneer Counseling, Fremont Counseling, the Central WY Rescue Mission, Washakie Mental Health Center and several others. We train, coach and encourage these housing providers regarding managing properties and Fair

Housing Laws. We also hold compliance trainings where the private developers are encouraged to interact with individuals who are managing special needs or transitional housing.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

WCDA is continuously promoting Fair Housing Choices. We do this by reviewing all tenant "Denial letters" for every HOME property that we monitor. We conduct an in-depth Fair Housing training on an annual basis. All management companies are required to be represented at this training where we discuss the Fair Housing Act, Section 504 and ADA as it relates to a housing project. The WCDA Compliance Officer sends out monthly emails to hundreds of HOME funding recipients regarding Fair Housing issues. WCDA makes the contact information for the Office of Fair Housing & Equal Opportunity available on its website or to anyone who calls our office with concerns. This information can be found at: [www.wyomingcda.com/index.php.C140](http://www.wyomingcda.com/index.php.C140) or by going to the Home page and searching "Fair Housing". WCDA promotes and funds the HUD approved First Time Home Buyer Education and credit counseling that is done by the Wyoming Housing Network.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

WCDA does an on-site inspection and tenant file review for every project that has been placed in service either annually, once every two years or once every three years based on the total number of units in the project as required by the program. WCDA also requires all project Owners to attest to the fact that the project has been in compliance with all program requirements on an annual basis. Owners do this by filing our Annual Owner's Certification with the WCDA. Also on an annual basis Owners are required to upload all tenant information into our compliance analysis system which then checks to make sure that all households are income qualified and no households are being overcharged for rent. WCDA does regular site inspections of all projects and single family homes during the rehabilitation process. WCDA uses UPCS and/or local building requirements when doing physical inspections. We also require all new construction to meet the International Building Code requirements.

The Wyoming Department of Health, Communicable Disease Treatment Program, HOPWA grant is the grantee and project sponsor. The program does not have sub-recipients. All services are paid on a fee-for-service basis with proper documentation. Case management site visits are conducted annually.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Wyoming's performance report will be available for citizen review on each of the agencies websites. Each agency will forward the report to any interested party. The performance report will be advertised in the Statewide newspaper and comments will be accepted during the 15 day comment period. All comments will be reviewed by each agency.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

CDBG staff has instituted mandatory training as well as mid-project monitoring. No changes to the types of applications accepted or projects funded occurred in 2016.

<b>Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?</b>	No
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**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

An on-site inspection and tenant file review was done for all projects that were required to be monitored in 2016. These projects include: Cloud Peak Vistas, Harmony Apts, Amber Valley phase I & II, Central Pines Apts, Legacy Sr Casper, Cornerstone Apts, Prairie Sage Apts, Stoney Hill Apts, The Meadows Apts, Juniper Ridge Apts, The Galley Apts, Marsh Properties (5 locations), Central WY Rescue Mission, WY National Apts, Rolling Rock Apts, Legacy Sr Cheyenne, Logan Manor, Golden Meadows, Community Action of Laramie Co (3 locations), Concord Village, Lexington Hills, Capital Greens Apts, M & A Properties (6 locations), Oakridge Apts, Wind River Apts, SWAH Properties (3 locations), Chimenti Properties, Evanston Assisted Living Apts, Pioneer Counseling Apts, Wentworth Apts, Parkview Sr Apts, Fairway Estates, Desert Run phase I & II, Cottonwood Terrace II, Antelope Ridge Apts, Windridge Apts, Thunder Rock Apts, CCS Waystation II & III, Glendo Community Outlook Apts, Hulett Sr and Family Apts, Blue Ridge Apts, Connemara Apts, River Run phase I & II, Peak Wellness (2 locations), Autumn Ridge Apts, Lyman Elderly Apts, Pinewood Apts, Powell Elderly Apts, Shandon Park Apts, Buffalo Run Apts, College Hill phase I & II, Woodridge Apts, Community Entry Services, Fremont Counseling Apts, Creekside Apts, Carrington Pointe Apts, Townhouse Apts, Creekside Court, Courtyards at Sheridan, Willows Apts phase I & II, N WY Mental Health Center Apts, Omarr Apts, Parker Draw Apts, Hume Draw phase I & II & III, York Place, Shoshoni Sr and Family Apts, High Plains Apts, Antelope Heights Apts, Meadowview Apts, Cloud Peak Counseling Apts and Wrightland Apts. As a whole a few tenant files were found to be missing some documentation all of which has now been completed and some minor physical issues were noted that have now all been corrected. Each of these projects is now in compliance. All projects that should have been monitored in 2016 were monitored. More specific findings for each project are available upon request.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

All projects are required to have and to follow an Affirmative Fair Housing Market Plan. This plan is reviewed by the WCDA Compliance Officer at each site visit. Per the project's recorded HOME Agreement they have also committed to reaching out to those least likely to apply and to advertising in a comprehensive manner. Also, the WCDA has created a statewide affordable housing Rental Directory that is available to the public. This can be easily accessed on the WCDA website or hard copies are available in our office. WCDA promotes the HOME program at housing conferences statewide on a regular basis, thereby getting the word out to the community that affordable housing is available.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

In 2016 the HOME program generated \$1,785,400.69 worth of program income. We expended \$1,980,435.96 on a total of 50 projects; this includes 6 Mutlifamily rental projects and 34 single family homebuyer projects, 23 of which were completed in 2016. Wyoming requires all renters to be at or below the 50% AMI with rents at or below that level. For projects completed the beneficiary head of households include: 16 White, 3 American Indian/Alaskan Native, 1 Black/African American & White and 2 Other multi-racial. Of these households we had 6 note that they were Hispanic and the remaining households noted Not-hispanic.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

WCDA promotes the combined use of HOME funds with LIHTC by making our application process a single entity. Under the Wyoming Affordable Housing Allocation Plan the LIHTC and HOME funds can be applied for with one application and the scoring and ranking of the projects is the same. This allows for a smooth process and encourages developers to use both sources of funding, thereby creating more affordable units for the citizens of Wyoming.

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

<b>Number of Households Served Through:</b>	<b>One-year Goal</b>	<b>Actual</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	15	19
Tenant-based rental assistance	15	20
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	3	2

**Table 14 – HOPWA Number of Households Served**

### Narrative

CY16 was the second year in the 2015-2017 grant cycle. The program exceeded their goals in all areas except for short-term leasing. Overall the program is meeting client needs in the provision of short and long-term housing needs. The program also served households with case management, permanent housing assistance such as security deposits and transportation to and from medical appointments. Housing trends for enrolled clients has not significantly changed from prior years. The program has submitted the annual progress report on March 20, 2017.



# CR-60 - ESG 91.520(g) (ESG Recipients only)

## ESG Supplement to the CAPER in *e-snaps*

### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	WYOMING
Organizational DUNS Number	809915796
EIN/TIN Number	830208667
Identify the Field Office	DENVER
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

##### ESG Contact Name

Prefix	Mrs
First Name	Janice
Middle Name	0
Last Name	Haldi
Suffix	0
Title	Paternity Program Specialist

##### ESG Contact Address

Street Address 1	2300 Capitol Avenue
Street Address 2	0
City	Cheyenne
State	WY
ZIP Code	82002-0490
Phone Number	3077773313
Extension	0
Fax Number	0
Email Address	janice.haldi@wyo.gov

##### ESG Secondary Contact

Prefix	
First Name	
Last Name	
Suffix	
Title	
Phone Number	
Extension	
Email Address	

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	01/01/2016
<b>Program Year End Date</b>	12/31/2016

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name**  
**City**  
**State**  
**Zip Code**  
**DUNS Number**  
**Is subrecipient a victim services provider**  
**Subrecipient Organization Type**  
**ESG Subgrant or Contract Award Amount**

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 15 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 16 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 17 – Shelter Information

**4d. Street Outreach**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 18 – Household Information for Street Outreach**

**4e. Totals for all Persons Served with ESG**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 19 – Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	<b>Total</b>
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 20 - Gender Information**

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 21 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

**Table 22 – Special Population Served**

**CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes**

**10. Shelter Utilization**

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

**Table 23 – Shelter Capacity**

**11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)**

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
<b>Subtotal Homelessness Prevention</b>			

Table 24 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
<b>Subtotal Rapid Re-Housing</b>			

Table 25 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
<b>Subtotal</b>			

Table 26 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Street Outreach			
HMIS			
Administration			

**Table 27 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2014	2015	2016

**Table 28 - Total ESG Funds Expended**

**11f. Match Source**

	2014	2015	2016
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
<b>Total Match Amount</b>			

**Table 29 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2014	2015	2016

**Table 30 - Total Amount of Funds Expended on ESG Activities**